

## BENEFITS4ME (Powered by One Loyalty)

# **CONFIDENTIALITY & PRIVACY POLICY**

#### CONFIDENTIALITY

All Confidential Information (that includes personal information as defined in Privacy Legislation) shall be kept confidential by BENEFITS4ME and BENEFITS4ME shall ensure that all of its personnel, agents and / or contractor(s) are under the same obligation of confidentiality.

BENEFITS4ME acknowledge that the Confidential Information of MEMBERS is a valuable asset, proprietary to MEMBERS and disclosure does not confer any rights in the Confidential Information on BENEFITS4ME and that the unauthorized disclosure or use of the Confi dential Information would result in financial or other harm which may be irreparable.

BENEFITS4ME agree that they will not use, exploit, sell, copy, reproduce or apply the Confidential Information (in whole or in part) of MEMBERS in any manner other than the purpose for which it was disclosed, without the prior written approval of MEMBER and will take all necessary precautions to prevent unauthorized access to or copying of the Confidential Information by any other person. BENEFITS4ME acknowledges that MEMBERS shall be entitled (in addition to any entitlements to damages) to an injunction or other equitable relief with respect to any actual or threatened breach of this Agreement and without the need on the part of MEMBER to prove any special damage.

BENEFITS4ME hereby indemnifi es and agrees to hold MEMBER harmless on demand from and against any and all claims, penalties, damages, losses, liabilities, obligations, costs, expenses, and disbursements, joint or several, of any kind or nature whatsoever that may be imposed upon, incurred by or asserted or awarded against MEMBER in any way relating to or arising out of or in connection with a material breach by BENEFITS4ME of the provisions of this clause resulting out of negligence, willful misconduct or fraudulent behavior on behalf of BENEFITS4ME.

In the event of the termination of this Agreement, BENEFITS4ME will destroy MEMBER Confi dential Information within 7 (seven) days after being requested in writing to do so and provide a written statement, if required, that all the Confidential Information has been returned or destroyed.

The provisions of this Confidentiality clause shall remain in force indefinitely notwithstanding the termination of this

#### Agreement.

### DATA PROTECTION

Any personal information supplied by MEMBERS to BENEFITS4ME will be used by BENEFITS4ME and its service providers in accordance with BENEFITS4ME'S "Privacy Policy" as set out below:

#### **Privacy Policy**

Personal information for the purposes of this document means all information specific to you, which is provided to us with your consent. This is effectively defined as information that identifies you, and is unique to you. This includes, but is not limited to the following information that may be needed in order to provide you with the benefits of BENEFITS4ME services;

- Name and surname
- RSA identity number or date of birth
- Cell phone numbers
- Email addresses

BENEFITS4ME will not sell, rent or provide your personal information to unauthorised entities for their independent use, without your consent.

BENEFITS4ME will only be sharing your detail with appointed sub-contractors who render the services that you have opted in for and you hereby explicitly accept these terms.

If at any stage, after which you have given us your consent, you no longer wish that we use your personal information; you may at any stage withdraw your consent by confirming this in writing by emailing support@benefits4me.co.za BENEFITS4ME will take all required legal steps to protect your personal information from loss, misuse or unauthorised alteration.

These steps include that the information is stored in databases that have built-in safeguards to ensure the privacy and confidentiality of that information.

Any sensitive data transferred between the browser and server is encrypted via https to

prevent data leakage via sniffi ng attacks.

Data inside our environment and databases are also secured via database encryption technologies and sensitive private information is not stored in clear text, but rather in an encrypted form, to ensure that in the unlikely event that the data is leaked, the information is useless to any malicious parties.

Keys and certifi cates used to secure our environment are also secured and not shared with any 3rd parties. These keys are recycled at regular intervals.

The following are instances when we will be entitled to disclose the personal information obtained from you:

- When any regulatory authority for the various financial sectors requests the same;
- To comply with any relevant legislation, or any legal processes.
- To enforce and protect our rights and property (including intellectual property).
- When you have expressly authorised us to do so.
- To monitor activity on your personal files that are in-line with the service delivery expectations of the services that you wish to use.

We reserve the right in our sole discretion to amend this Privacy Policy from time to time. You agree to review the website from time-to-time to view the Privacy Policy. Save as expressly provided to the contrary in this Privacy Policy. The amended version of the Privacy Policy shall supersede and replace all pre-vious versions thereof.



Website: www.benefits4me.co.za Email: support@benefits4me.co.za

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